



Substance Misuse Policy

Author: Mr M Robins

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Headteacher: Mr Mark Everett

Poltair School, Trevarthian Road, St Austell, Cornwall, PL25 4BZ
www.poltairschool.co.uk secretary@poltair.cornwall.sch.uk 01726 874520



Contents

Substance Misuse Policy	1
Stage 1.....	3
Type of Misconduct.....	3
Minimum Response	3
Stage 2.....	3
Type of Misconduct.....	3
Minimum Response	3
Stage 3.....	3
Type of Misconduct.....	3
Minimum Response	3
Stage 4.....	3
Type of Misconduct.....	3
Minimum Response	3
Stage 5.....	3
Type of Misconduct.....	3
Minimum Response	4
Stage 6.....	4
Type of Misconduct.....	4
Minimum Response	4
Additional.....	4
Type of Misconduct.....	4
Minimum Response	4
Type of Misconduct.....	4
Minimum Response	4

Stage 1

Type of Misconduct

Students found using, in possession of tobacco, smoking materials, a vape or remaining in the immediate vicinity of students who are smoking.

Minimum Response

Students will be issued with a day in the Reset Room and the incident will be communicated with parents via a phone call or letter. Pastoral support will be offered to the student to help stop smoking. From this stage a student may be subject to random searches by Senior Staff.

Stage 2

Type of Misconduct

Students found using, in possession of tobacco, smoking materials, a vape or remaining in the immediate vicinity of students who are smoking.

Minimum Response

A repeat offence will result in a two-day placement in the Reset Room. Parents will be informed via a phone call or letter and a parental meeting requested.

Stage 3

Type of Misconduct

Students found using, in possession of tobacco, smoking materials, a vape or remaining in the immediate vicinity of students who are smoking.

Minimum Response

A third offence will result in a three-day placement in the Reset Room. Parents will be informed via a phone call or letter and a parental meeting requested.

Stage 4

Type of Misconduct

Students found using, in possession of tobacco, smoking materials, a vape or remaining in the immediate vicinity of students who are smoking.

Minimum Response

A fourth offence will result in a three-day Trust Suspension followed by a return to school meeting with parents and one day in the Reset Room.

Stage 5

Type of Misconduct

Students found using, in possession of tobacco, smoking materials, a vape or remaining in the immediate vicinity of students who are smoking.

Minimum Response

A fifth offence will result in a five-day Trust Suspension followed by a return to school meeting with parents and one day in the Reset Room.

Stage 6

Type of Misconduct

Students found using, in possession of tobacco, smoking materials, a vape or remaining in the immediate vicinity of students who are smoking.

Minimum Response

A sixth offence will result in a Suspension and a Governors meeting with Senior Staff and parents.

Additional

Type of Misconduct

- Possession of alcohol
- Distribution of alcohol
- Drinking (Consumption) of alcohol

Minimum Response

Suspension & referral to relevant outside agencies.

Type of Misconduct

Possession or supply of Class A, B or C drugs and/or associated drug paraphernalia

Minimum Response

If a student is caught in school dealing, in possession of or using drugs or associated drug paraphernalia and the evidence is conclusive, then the student will be Permanently Excluded without progressing through the 6 stages outlined above. However final decisions about Permanent Exclusion remain at the discretion of the Headteacher. If a student or parent/carer makes a disclosure about illegal substance abuse out of school then the student will be referred to the relevant outside agencies for support.