



# Policy for Education of Children in Care, Previously Looked After Children, Children with a Social Worker and Children in Kinship Care

Adopted by (body): CELT Trustees

PROTECTION PARTNERSHIP  
ACCOUNTABILITY  
CARE SAFEGUARDING EMPOWER  
STRENGTHEN IMPROVE  
ENABLE EVERYONE VULNERABLE  
RESPONSIBILITY

- Collaborate** Ability to work effectively as a team
- Empower** Ability to take initiative and problem solve in order to improve performance
- Lead** To lead by example and achieve shared goals
- Transformation** Ability to recognise a need for change and adapt accordingly



## CELT Vision

---

**Our vision is for our trust to be a learning organisation in the truest sense.**

At the heart of our vision for education is a self-improving school-led system which has the best evidence-led practice and in which every child fulfils their potential. This is a learning community in which:

- Our leaders are driven by moral purpose. They are outwards focused and not afraid to take risks to achieve system transformation. The focus of policy is on continually improving the quality of teaching.
- Our teachers strive to be outstanding. They work across organisational boundaries to promote a collective sharing of knowledge, skills, expertise and experience in order to deepen pupil learning.
- The individual talents and strengths of our pupils are recognised and nurtured. A passion and curiosity for learning is sustained in every child from the moment they join us. A CELT pupil leaves our family of academies with a purpose, and the confidence to fulfil that purpose.
- Our parents are engaged in our learning community and actively work in partnership with us to raise the level of attainment and aspiration of every child.

## CELT Mission

---

**“Learning together to help every child achieve more.”**

We believe there is no limit to what every child can achieve, and that every child deserves the chance to fulfil their potential.

As a learning community we are on an ambitious journey. We want to deliver a model for education in the 21st century which instils curiosity and a love for learning in every child so that they develop into young adults who contribute to humanity, follow their passions, and think for themselves.

By learning and improving together – as part of a global learning community – we create much richer and more sustainable opportunities for rigorous transformation than can be provided by any one of our academies alone.

**COLLABORATE  
EMPOWER  
LEAD  
TRANSFORM**

Should you require further information, please contact  
The Governance Officer.

Cornwall Education Learning Trust (CELT), Atlantic Centre,  
Trenance Leisure Park, Newquay, Cornwall TR7 2LZ

Telephone: 01637 800293  
[www.celtrust.org](http://www.celtrust.org)

Email: [ccarter@gov.celtrust.org](mailto:ccarter@gov.celtrust.org)

## **“Safeguarding is everyone’s responsibility”**

At Cornwall Education Learning Trust (CELT) we are committed to safeguarding and promoting the welfare of children and we expect all Trustees, Governors, staff and volunteers to share this commitment. This policy is to ensure that all children with medical conditions, in terms of both physical and mental health, are properly supported in school so that they can play a full and active role in school life, remain healthy and achieve their academic potential.

## **Context**

At Cornwall Education Learning Trust (CELT) we believe that all Children in Care (CiC), Post Looked After Children (PLAC) and children with a Social Worker should have equitable access to excellent educational provision and achieve in line or better than all children from Cornwall and children nationally.

CELT aim to be champions and advocates for these children and will take a proactive approach to support their success and achievement, recognising that we have a vital role to play in promoting children and young people's social and emotional development and enhancing life outcomes.

## **Our Aim**

- Provide a safe and secure environment, which values education and believes in the abilities and potential of all children.
- Close the gap - bring the educational attainments of our vulnerable children in line or better to those of their peers.
- Ensure appropriate use of Pupil Premium Plus (see below for more information\*) to support education
- Make sure that they have access to education appropriate to their age, ability and emotional understanding. This includes access to a broad, balanced and appropriate curriculum. Following lessons learned during the pandemic – ensure our children have access to online learning, access to an IT device and that regular contact with our children is maintained should it be required
- Identify our school's role to promote and support the education of our vulnerable children.
- Always ask the question: 'Would this be good enough for my child?'
- All settings are required to have a Designated Teacher (DT) for CiC, PLAC & Children with a Social Worker, who will act as their advocate and coordinate support for them, liaising with carers, birth parents (as appropriate), social workers and health on a wide variety of educational and care issues. This person will be required to make financial decisions in the best interest of the child.
- All staff and governors are committed to ensuring improved educational life chances for vulnerable children by ensuring that the relevant personnel have reasonable support and time to complete tasks and responsibilities. Also, to establish and maintain appropriate reporting and monitoring procedures, both within the school and with other agencies.

### Legislation and statutory guidance

- School staff and Governors are aware of the 'Promoting the Education of Looked After Children and Previously Looked After Children', Feb 2018 DfE & Extended Duties for Children with a Social Worker
- There is a duty on local authorities to promote the educational achievement & attendance of CiC, PLAC & Children with a Social Worker, under Section 52 of the Children's Act 2004 (still remains in place despite Act updates).
- There is a dedicated Governor or committee to champion and monitor the work of the school in supporting its vulnerable learners
- Take a proactive approach in co-operating with, and supporting, the relevant Local Authority with regard to the education of these children attending their school.
- Designated teachers and staff are aware of and enabled to carry out their responsibilities effectively with the full support of the Head Teacher.
- The Children Act (2004) places a duty to safeguard children in care, to promote their educational achievement and to ensure each child can "achieve and reach their full potential." The collective responsibility of Local Authorities and schools to achieve this are set out under six principles:
  - Prioritising Education
  - Maintaining high expectations and aspirations
  - Inclusion – changing and challenging attitudes
  - Achieving continuity and stability
  - Early intervention and priority action
  - Listening to the child's voice at all stages of care and education planning.
  - Cornwall Education Learning Trust (CELT) believes that, in partnership with Cornwall County Council, we have a special duty as Corporate Parents to safeguard and promote the education of CiC and PLAC

### Key personnel

Designated teacher (DT) for CiC, PLAC, Children with a Social Worker and children in kinship care:

Miss Kim Taylor

Second contact for CiC and PLAC if DT unavailable, Designated Safeguarding Lead:

Mrs Heidi Spurgeon

Nominated governor:

Mrs Daphne Johns

### **Whole school approach:**

- The school celebrates the achievements of CiC, PLAC, Children with a Social Worker and children in kinship care arrangements
- Teachers should have high expectations of these Children, encouraging achievement and ambition
- The young person will need to have a special, trusted adult in school that is able to take time to listen to them and have access to support and counselling in school if required.
- For CiC, PLAC & Children with a Social Worker, there should be clarity in relation to who is and is not allowed to collect the child from school.
- All teachers within the school are made aware of the needs of these children and actively promote their best interests.
- Trusted adults in school will need to be sensitive to the young person's wishes over what is known and by whom regarding their care status.
- Effective assessment, recording and reporting practices are established.
- Ensure that systems are in place to keep staff up to date and informed about CiC, PLAC, Children with a Social Worker and children in kinship care arrangements
- The designated teacher ensures that positive messages about behaviour and achievement are shared within the school and between school, parents, carers and outside agencies, and that high educational expectations are maintained.
- A nurturing and trauma informed approach and understanding of ACES will help to support vulnerable children.
- Support the engagement of CiC, PLAC & Children with a SW in out of school hours learning.
- Staff work in partnership with carers and agencies and parents (where appropriate).
- Support carers to value educational achievement and improve attendance.
- Teachers can help the individual begin to feel that they are fitting in and offer them a safe haven and a sympathetic ear in a crisis.
- Staff are aware that being or becoming 'Child in Care' has a major impact on children's lives and that when considering children's learning and or behaviour, due consideration will be given.
- Teachers can be aware of a variety of emotional issues and trauma that may undermine the young person's ability to engage in the learning process, including feelings of loss, rejection, isolation, confusion and low self-esteem.
- Teachers need to be aware of possible unresolved feelings the young person may have about their own families and siblings, in addition to insecurity over their current homes and carers.
- CiC have access to Pupil Premium Plus – from September, £350 will be allocated to every child from day one of being in care by the Virtual School Head. School will receive this at the end of each term. A bid can be made via the EPEP to top this up by a further £350 if required. See Education Endowment Fund / Sutton trust for guidance on use, good practice and impact of PP+.

- PLAC have access to Pupil Premium Plus (£2345/ year) by declaring their status in each October Census.
- School adhere to the United Nations Convention on the Rights of the Child (UNCRC) with reference to Article 28 & 29 – ‘The Right to education and the goals of education’

### **Roles and responsibilities**

#### **The Designated Teacher (DT) will:**

- To ensure the child receives a copy of their termly PEP
- To advise the Virtual School (Awena) if the DT is going to change/leave the school or if you change your email address (GDPR).
- To liaise with the finance department with regards to fixed rate & additional PPP payments you are expecting.
- For CiC - To attend PEPs in the summer term for those who are going to transition to your school/establishment.
- For CiC- To submit your PEP within 10 working days of the PEP meeting being held.
- For CiC - To complete a PEP every term (at the very least).
- For CiC - If there is a change of date for a PEP meeting you will ensure the date is amended on Welfare Call to reflect this.
- To inform the Virtual School of any changes you require or if there are any issues in order for them to be resolved at an early stage.
- It is a statutory requirement for a DT to attend one training session (Induction/ Network/Conference) with the Virtual School per year. This will be entered on the S157/175 annual safeguarding return as part of the new annual audit and peer review system
- To inform the Virtual School if any CiC, PLAC, Child with a Social Worker and a child in a kinship care order is out of school/ education for 6+ days

#### **All staff will:**

- Ensure that any looked-after or previously looked-after children are supported sensitively and that confidentiality is maintained.
- Be familiar with, and respond appropriately to, requests for information to support the completion of PEPs and other documentation as needed for review meetings.
- Ensure that looked-after or previously looked-after children are provided with a supportive environment so they are able to achieve stability within the school setting.
- As with all children, have high aspirations for the educational and personal achievement of looked-after or previously looked-after children.

#### **Trustees and Governors will:**

- The lead Trustee, on behalf of the Board, for Safeguarding is responsible for the Trust oversight of children; in care, previously in care, with a social worker and in kinship care.
- Ensure the appointment of a fully-qualified (QTS) Designated Teacher.
- Champion the needs of CiC, PLAC and Children with a Social Worker, supporting the work of the Designated Teacher by ensuring they have access to all support and training needed to fulfil their role.
- Ensure all governors are fully aware of legal requirements and guidance on the education of children in care, including the DfE Statutory Guidance on Promoting the education of looked-after children and previously looked-after children ([publishing.service.gov.uk](http://publishing.service.gov.uk)).
- Examine whether the school is making the fullest possible use of all available resources, including Pupil Premium Plus funding, to maximise progress and attainment.
- Be informed of the number of CiC, PLAC and Children with a Social Worker on school roll, their attainment and achievements.

#### **Special Educational needs: (see Cornwall SEND graduated response document)**

- Any special educational needs are quickly identified and appropriate provision is made – early identification and action is key.
- Ensure that systems are in place to identify and prioritise when CiC, PLAC & Children with a Social Worker are underachieving and or not thriving at school and have early interventions to improve and support the child
- Contact needs to be made with the Virtual School as soon as concerns are raised.
- If the child or young person has a statement of special educational need or EHC Plan, then ensure the annual review coincides with one of the six monthly Statutory Care Reviews / termly PEP meetings; dates can be obtained from the social worker.
- Please refer to SEN Code of Practice for further information.

#### **Admissions and transitions:**

- CiC and PLAC have priority on school admission
- Prioritise CiC and PLAC within school's own admissions procedures and admit students as quickly as possible, recognising the importance of re-establishing school stability for CiC and PLAC.
- Adhere to Cornwall Council School Admission protocol.
- Awareness of 'Placement of pupils out of their chronological year group', Cornwall Council guide.
- Ensure that on admission or transfer all relevant information is obtained at the outset.
- We will forward appropriate documents, in a timely fashion, to any receiving school at point of transition where the receiving school is made known.
- Make every effort to provide continuity of schooling and educational experience.



### **Attendance:**

- Ensure SIMS is linked through the DFE WONDE portal so the virtual school have access to live attendance data.
- Where attendance is a problem, a first day of absence procedure needs to be established.
- Inform Education Welfare Officer / Social Worker / Awena- Virtual School if any concerns about attendance.
- Acknowledge attendance in any education meetings, celebrating success and setting realistic targets if it is a concern.
- If a child is on a protection plan, ensure Social Worker and Carer are contacted if child is absent from school.
- CiC and PLAC should not be taken out of school for holidays, only for 'exceptional circumstances'.
- There should be no unauthorised absences for CiC and PLAC.
- Safety plans to be put in place where a CiC/ PLAC / Child with a Social Worker is on a reduced timetable or Children Missing Education or Children Missing Out of Education (CME/CMOE) and on an EOTAS / EOTIS package.

### **Suspension:**

- Identify any CiC, PLAC & Child with a Social Worker who is at risk of suspension and contact Awena- Virtual School Education Welfare Officer, Social Worker and relevant professionals to put proactive strategies in place to avoid the learner missing days from school.
- Ensure in the case of a fixed term suspension that the carer (or persons holding parental responsibility) and the Social Worker have been spoken to and within one day a letter has been sent specifying the period and the reasons for the suspension, date of return, outline of the rights of carers to make representations to the governing body where appropriate and details of arrangements made to enable the suspended pupil to continue his/her education.
- Make sure in the event of any exclusion, contact is made with the Virtual School with details of the suspension outlining the reasons why the child has been suspended so that an appropriate response can be made.

### **Multi-agency liaison:**

- The Designated Teacher will need to liaise closely with carers, birth parents (if appropriate) and the pupil's social worker on a variety of issues including homework, kit and equipment required. It is important that positive messages about relationships, presentation and achievement are shared.
- There should be a well-planned and co-ordinated approach to meeting the young person's educational and social needs, for example, whether potentially disruptive changes in school can be prevented / or explained.
- There needs to be clear understanding about the role and responsibility of school staff in relation to the young person and the roles and responsibilities of the other professionals involved.
- School staff will need to share positive perceptions and high expectations of the young person with other professionals but especially with the young person.
- The school should be aware of and sensitive to the appropriate role of the natural parents.
- Designated teachers should ensure that requests from the LA for statistical information held by the school are completed and returned on time to comply with statutory obligations.
- Encourage each young person to have access to out of hours learning activities realising the positive impact this could have on their self –esteem and learning.
- Support the young person to have the opportunity to participate fully in planning and decision making.

### **At risk:**

- Schools to be made aware/share information if they feel a CiC, PLAC & child with a Social Worker is at risk in any way.
- Schools to be aware and have a safety plan in place with regards to absconding, going missing and or at risk of exploitation.

### **Links with other policies**

This policy links to the following policies and procedures:

- Behaviour
- CELT Safeguarding Suite of policies
- CELT Exclusions
- CELT SEND

# History of Changes

Version	Date	Page	Change	Origin of Change
1.0	29.08.2023		Original Draft	
1.1	29.08.2024		Annual review	