

Poltair School

Trevarthian Road
St. Austell
Cornwall
PL25 4BZ

Headteacher: Mr Mark Everett



www.poltairschool.co.uk secretary@poltair.cornwall.sch.uk 01726 874520

15th January 2024

Dear Parent/Carer

Re: Year 8 Progress Evening – Thursday 8th February 3:30pm – 6:30pm

We would like to invite you to attend the Year 8 Progress Evening (face to face) which will take place on **Thursday 8th February, 3:30pm – 6:30pm**. During this evening, you will have the opportunity to meet with your child's subject teachers to discuss their progress and attainment.

You will be able to book appointments with each subject teacher, which is an important opportunity to hear first-hand about how your child is progressing in their current subjects, as well as having the chance to raise any concerns or issues you may have. There will also be the opportunity to meet with members of the Inclusion (SEN) and Pupil Premium (PP) teams; if your child receives support from these areas then these additional appointments will also be available to book on the system.

How to make the appointments

Please use our online booking system which can be accessed via the Parents Evenings page on the school website or the link below.

- Step 1. Using your internet browser, enter <https://poltair.schoolcloud.co.uk/>
- Step 2. Complete the details on the home page using your child's preferred name and click 'Log In'.
- Step 3. Follow the online instructions to book appointments with the allocated members of staff. You will be able to book 5 minute appointment slots at times convenient for you and add any brief notes regarding any issues or matters you would like to raise.
- Step 4. Once finished, if you entered an email address when logging in, the system will send email confirmation of your chosen appointment times.

If you do not have access to the internet or have any queries or concerns, please email the school via secretary@poltair.cornwall.sch.uk and a member of staff will contact you to arrange these appointments for you.

Thank you for your continued support and we look forward to seeing you at the evening.

Yours sincerely

Mrs A Baker
Head of Year 8