

**Poltair School**

Trevarthian Road  
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Headteacher: Mr Mark Everett



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22<sup>nd</sup> November 2023

Dear Parent/Carer

Re: End of Term Arrangements – December

With the end of the Autumn Term fast approaching, I would like to share with you the arrangements we have in place for the remainder of the term prior to the Christmas Break.

**Christmas Hamper Donations – Friday 1<sup>st</sup> December**

We will be working alongside Short and Strong, Charlestown, to create food hampers to support our community. We would like to ask if you are in a position to donate an item towards these hampers, they can be handed in to tutors between December 1<sup>st</sup> and 11<sup>th</sup> December ready for distribution on Thursday 14<sup>th</sup> December. Suggested items can be found on the poster attached.

**Celebration Assemblies – Friday 8<sup>th</sup> December**

On Friday 8<sup>th</sup> December students will have a Year Group Celebration Assembly led by their Head of Year acknowledging student successes from across all subject areas, the top 30 merit earners, recognition from their tutors and the prestigious Head of Year award. The rewards will be based on progress and attitude to learning from September.

**Winter Concert – Tuesday 12<sup>th</sup> December**

On Tuesday 12<sup>th</sup> December we are hosting our annual Winter Concert, with doors opening from 5:30pm in readiness for the performance to begin at 6:00pm. For further details, please refer to the previous communication sent regarding this event; we will be delighted to welcome friends and family to join us on this evening.

**Christmas Lunch – Wednesday 13<sup>th</sup> December**

Christmas lunch will be available at second break for students on Wednesday 13<sup>th</sup> December. Please note that there will be no other food available for students at this break time, however, the canteen will be open as usual for students during their first break. The cost for a Christmas Lunch is £2.75 and payment will need to be made by Monday 4<sup>th</sup> December via ParentPay. If you would like to support a child that may not be able to access the Christmas activities, you can do so via our 'Christmas Donation' on Parent Pay.

It will be assumed, students in receipt of Free School Meals will have the traditional Christmas turkey lunch, however, if your child would prefer a vegetarian alternative, please can they inform their form tutor by Monday 4<sup>th</sup> December. Their daily Free School Meal entitlement will cover the cost of this.

If your child does not wish to have a Christmas lunch, they will need to purchase food at first break or bring a packed lunch.

A copy of the Christmas lunch menu outlining the choices available is also attached.

**Cinema Reward Trip – Thursday 14<sup>th</sup> December**

On Thursday 14<sup>th</sup> December the top 30 students from each year group will have the opportunity to watch, free of charge, a film at the White River Cinema in St Austell. Students will walk to the cinema in the

afternoon and will be back in plenty of time for the end of the school day. Those selected will receive an additional letter with further information.

#### **Food Hamper Collections – Thursday 14<sup>th</sup> December**

We will be opening our doors on Thursday 14<sup>th</sup> December between 4:00pm - 6:00pm for those families who would like a little extra support over the festive break. The evening will be an opportunity to collect a food hamper and to share a mince pie and cup of tea with staff. If you would like to join us for the evening and collect a food hamper or would like to receive a hamper but are unable to join us, please complete the link below. Please can we take this opportunity to reassure you that this information will be accessed by specific staff members only.

[Christmas Hamper Link](#)

#### **Non School Uniform – Friday 15<sup>th</sup> December**

As a small thank you to our students the last day of term, Friday 15<sup>th</sup> December will be a non-school uniform day. We would like to encourage students to dress in festive colours or a Christmas jumper, however, this is not compulsory. There will be no charge for wearing non-uniform.

#### **Celebration Selection Boxes – Friday 15<sup>th</sup> December**

On Friday 15<sup>th</sup> December the students in the Tutor Groups with the highest attendance and the best behaviour this term will receive a selection box to celebrate their achievements and to recognise their hard work and resilience this term.

#### **Reindeer Roundup – Friday 15<sup>th</sup> December**

To support Cornwall Hospice Care we have always taken part in the Santa fun run events. This year there is a little twist and Cornwall Hospice Care are running a reindeer roundup. This event will take place during the day on Friday 15<sup>th</sup> December with all students walking / running the 1-mile route for charity. For £5 students will receive a pair of reusable reindeer antlers to complete the run in, and on completing the course will receive a medal. All money received will go directly to the charity. Payments of £5 can be made via Parent Pay.

#### **Christmas Holiday Programme – Wednesday 20<sup>th</sup> until Friday 22<sup>nd</sup> December**

There will be an opportunity for students in Year 7 and 8 to take part in our Christmas Holiday programme which will involve sporting activities, arts and crafts alongside receiving a hot meal for lunch. The holiday programme will run from 10:00am – 2:00pm on each day. This opportunity is free of charge for students in receipt of Free School Meals and for a fee of £10 otherwise. Please access the link below to sign up to the Christmas Holiday Programme.

[Christmas Holiday Programme Sign Up Link](#)

#### **Spring Term**

The new term will begin on **Monday 8<sup>th</sup> January 2024**. We look forward to welcoming all students back into school on this date.

Thank you for your continued support.

Yours sincerely



Mark Everett  
Headteacher