

Poltair School

Trevarthian Road
St. Austell
Cornwall
PL25 4BZ

Headteacher: Mr Mark Everett



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7th November 2023

Dear Parent/ Carer

Re: Free School Meals and Pupil Premium Eligibility

We are sending every parent/carers this letter to ensure all students who are eligible to receive Free School Meals and Pupil Premium funding are aware of, and given guidance on, how to apply to receive this.

For each child entitled to Free School Meals, they will be allocated the value of a school meal, £2.75, every day to spend in the canteen, (a 'free school meal'). This is alongside Pupil Premium which provides assistance with, for example, equipment, uniform, or support with paying for trips.

A child may be eligible for Free School Meals and Pupil Premium if their parents/carers (or the child directly) receive any of the following benefits:

- Income Support
- Income-based Jobseekers Allowance (JSA)
- Income-related Employment and Support Allowance (ESA)
- Support under part VI of the Immigration and Asylum Act 1999
- The guaranteed element of State Pension Credit
- Child Tax Credit, provided the parents are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190
- Working Tax Credit run-on, which is paid for 4 weeks after you stop qualifying for Working Tax credit
- Universal Credit – for those applying on or after 1 April 2018, their household income must be less than £7,400 a year (after tax and not including any benefits they get).

Pupil Premium is also available to:

- Looked-after children (LAC)
- Previously looked-after children (children who were looked after by an English or Welsh local authority immediately before being adopted, or who left local authority care on a special guardianship order or child arrangements order)
- Students who have at any time been eligible for Free School Meals since January 2017
- One of their parents is serving in the regular armed forces (including pupils with a parent who is on full commitment as part of the full time reserve service)
- One of their parents died whilst serving in the armed forces and the pupil receives a pension under the Armed Forces Compensation Scheme or the War Pensions Scheme
- They have been registered as a 'service child' on a school census since 2016

If you think that you are entitled to this support and are currently not receiving it, please complete an application via the link below. If, however, you are unsure if you are entitled, my advice would be to complete an application as you will not be penalised if you do not meet the threshold for support.

[Apply for free school meals and pupil premium - Cornwall Council](#)



Please note, if you are successful in your application for support, Cornwall Council will notify you directly via email and in writing. The school will also be notified with an effective start date and this information will then be shared with the school canteen who will support your child in receiving access to a Free School Meal.

Our Pupil Premium Leads for each year group will also be notified if your application is successful, to ensure you receive all the information about future opportunities including, The National Breakfast Programme, Time2Move Holiday provision, bespoke GCSE success evening appointments, University experiences and Household Fund Payments.

Year Group Pupil Premium Leads: -

Year 7 – Miss Mounce cmounce@poltair.cornwall.sch.uk

Year 8 – Miss Allday eallday@poltair.cornwall.sch.uk

Year 9 – Mr Pyle opyle@poltair.cornwall.sch.uk


Year 10 – Miss Freestone efreestone@poltair.cornwall.sch.uk

Year 11 – Mr Thompson jthompson@poltair.cornwall.sch.uk

Deputy Pupil Premium Lead – Miss Rodgers rrodgers@poltair.cornwall.sch.uk

If you have any questions regarding Free School Meal and Pupil Premium, or require any support with completing an application, please don't hesitate to contact me via email on ladams@poltair.cornwall.sch.uk and we can arrange a meeting to complete the application form together.

Yours sincerely



Mr Adams
Assistant Headteacher
Pupil Premium Lead