

Poltair School
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Cornwall
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Headteacher: Mr Mark Everett



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3rd February 2023

Dear Parent/ Carer

Re: Attendance

You may recall that last term I wrote a newsletter about the importance of excellent attendance. As we now approach the mid-way point of the academic year, I wanted to write to you and thank you for your ongoing efforts to ensure student attendance at Poltair School is excellent.

You may have seen that we have recently received an Attendance Award for being in the top 25% of schools nationally with regarding to our student attendance. This is something we are very proud of as we recognise that high student attendance significantly increases academic success.

National attendance figures show that as a child approaches either a half term or end of term break, attendance starts to decline. At Poltair School, we also see a similar trend. With a little over a week to go before the February half term break, we are asking for your continued support to help build student resilience and only keep your child off school if they are truly too unwell to attend.

We understand that January and February tend to be the time of year when parents start to think about booking a summer holiday and with this in mind, I have attached a copy our term dates for this year and also for 2023 – 2024. The academic year does allow for 13 weeks holidays and we would like to remind you that this should be the only time when a child should be removed from school. If, however, you chose to take your child out of school, during term time, for a holiday you could face a fixed penalty notice.

Finally, we want to ensure that you can track your child's attendance daily. If you have not already done so, please be aware that you can download and log into the ClassCharts app. Here you can track merits, behaviour points, homework as well as attendance. If you need support in accessing your log in, please email lnicholls@poltair.cornwall.sch.uk who will be able to help.

Thank you for your continued support, and please do not hesitate to contact us should you have any questions or concerns.

Yours sincerely

A handwritten signature in black ink, appearing to be 'C Foster', written in a cursive style.

Carl Foster
Assistant Headteacher

